# Single Lot Special Assessments Ordinance

An Ordinance to authorize and provide process for single lot special assessments.

#### THE CHARTER TOWNSHIP OF MADISON ORDAINS:

## Section 1. Expenses Chargeable to Single Lot

- 1.1 When any expense is incurred by the Township regarding any single lot or tax parcel, which expense is chargeable against the lot and the owner and/or occupant of it under the provisions of the Township ordinances or laws of the State of Michigan, an account of the labor, material or services for which the expense was incurred, verified by the Township Supervisor, with a description of the lot or tax parcel and the name of the owner and/or occupant shall be reported to the Township Treasurer who shall bill the owner.
- 1.2 The bill shall be sent by first class mail to the owner and/or of the lot or tax parcel regarding which the expense was incurred by the Township and the amount. Such invoice shall be due and payable within thirty (30) days of the date of mailing and any amounts unpaid after such date shall bear a late payment fee equal to one percent (1%) per month or fraction thereof that the amount due remains unpaid.

## Section 2. Special Assessment Resolution, Charges Against Tax Roll

The Township Treasurer shall from time to time report to the Township Board of Trustees the unpaid charges for services furnished to or expense incurred for any premises which on the last day of the month preceding the date of the report to the Board of Trustees have remained unpaid for a period of not less than 120 days. Upon receipt of the report, the Board of Trustees shall adopt a special assessment resolution covering each lot or tax parcel for which charges have not been paid in full. After the adoption of the resolution, the Township Clerk shall give notice to the lot or tax parcel owners. The notice shall be sent by first class mail to the last known addresses of the persons as shown on the assessment roll, or by publication. The notice shall state the basis of the assessment, the amount, and shall give a reasonable time, not less than 30 days, within which payment shall be made to the Treasurer. The notice shall include notice that failure to pay within the time set will result in a penalty of 10% of the amounts due. In all cases where payment is not made within the time set, the fact shall be reported by the Township Treasurer to the Township assessor, who shall charge the amounts, together with a penalty of 10% of the amounts, against the lots or tax parcels on the next tax roll. Charges so assessed shall be collected in the same manner as general Township taxes.

### Section 3. Effective Date

This Ordinance shall become effective thirty (30) days after its adoption.

Ordinance declared adopted on <u>July 8</u>, 2014.

Lawrence Richardson Supervisor for the

Charter Township of Madison

#### CERTIFICATE OF ADOPTION AND PUBLICATION

I, Arnold Harper, the duly elected Clerk of the Charter Township of Madison certify that the foregoing ordinance is a true and correct copy of the ordinance enacted by the Township Board of the Charter Township of Madison on \_\_\_\_\_\_\_, 2014 and published in the \_\_\_\_\_\_\_, a newspaper circulated in the Charter Township of Madison on \_\_\_\_\_\_\_\_, 2014.

Arnold Harper

Township Clerk for the

Charter Township of Madison